

# SALFORD ROMAN CATHOLIC DIOCESAN TRUSTEES

Registered Charity No. 250037

When completed please return this form to the Parish office

Parish Name: **Our Lady and the English Martyrs**

Parish Ref.

## GIFT AID DECLARATION

Details of donor (please complete all sections)

Title: \_\_\_\_\_ Forename: \_\_\_\_\_ Surname: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

I want the Charity to treat:

All donations I have made for the six years prior to this year and all donations I make from the date of this declaration until I notify you otherwise as Gift Aid donations

The donation(s) of £ \_\_\_\_\_ which I made on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ as a Gift Aid donation

All donations I make from the date of this declaration until I notify you otherwise as Gift Aid donations

**Please tick  
box required**

You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the charity reclaims on your donations in the appropriate tax year (currently 25p for each £1 you give).

Signature

Date

### Notes

1. If your declaration covers donations you make in the future:
  - a. Please notify the parish or diocesan advisor in writing if you change your name or address while the declaration is still in force
  - b. You can cancel the declaration at any time by notifying the parish or diocesan advisor, preferably in writing
2. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the charity reclaims on your donations in the appropriate tax year (you may pay Income Tax for example on your salary, pension or investments)
3. If in future your circumstances change and you no longer pay tax on your income and/or capital gains (as noted above) at least equal to the tax that the charity reclaims you must cancel your declaration
4. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return
5. If you are unsure whether your donations qualify for Gift Aid Tax Relief ask your parish or diocesan advisor, phone the HMRC or refer to the help sheet IR65 on the HMRC website ([www.hmrc.gov.uk](http://www.hmrc.gov.uk))